

## Employment Application

The Company in compliance with Federal and State equal employment opportunity laws considers qualified applicants for all positions without regard to race, color, religion, sex, national origin, age, marital status, veteran status, disability, or any other protected group status. The company is a Drug-Free Workplace.

### General Information

Position Desired: \_\_\_\_\_  Part Time  Full Time

Availability to work (days / hours): \_\_\_\_\_

First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Telephone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Are you 18 years of age or older?  Yes  No

Have you ever pled guilty or no contest to, or been convicted of, a misdemeanor or felony?  Yes  No

If yes, provide details and dates. (A conviction or plea of guilty or no contest will not necessarily disqualify you.)

Have you previously worked for this company?  Yes  No Dates: \_\_\_\_\_

Do any relatives presently work here?  Yes  No Name/Relation of Relative \_\_\_\_\_

How did you hear about us?  Walk-in  Referral  Ad \_\_\_\_\_  Other: \_\_\_\_\_

If an existing employee referred you, please put employee's Name \_\_\_\_\_

Are you a current member or in the process of applying for membership at the LWR Golf & Country Club?

Yes  No (Members of the Lakewood Ranch Golf & Country Club are not eligible for employment at the Country Club)

### Qualifications

Are you legally eligible to be employed in the United States?  Yes  No

(Proof of identity and eligibility will be required upon employment)

Do you have a valid U.S. drivers' license?  Yes  No

Please indicate any experience; special training and qualifications that you have which you feel are relevant to the position for which you are applying:

**Education and Training**

<i>School Name</i>	<i>Years Completed</i> <i>(circle)</i>	<i>Diploma / Degree</i>	<i>Describe Training, Experience &amp; Skills</i>
High School:	1 2 3 4		
College:	1 2 3 4		
Graduate/Professional:	1 2 3 4		
Trade or Correspondence:	1 2 3 4		
Other:	1 2 3 4		

**Employment History**

Please list the names of your present and previous employers in chronological order starting with your most recent employer. Be sure to account for all periods of time including military service and any period of unemployment.

<b>Company Name</b>	Telephone:
Address:	Employment Dates (Month/year) FROM: TO:
Name of Supervisor:	Starting Pay: \$ Ending Pay: \$
State your position/Job title and list job duties and responsibilities:	Reason for leaving:
<b>Company Name</b>	Telephone:
Address:	Employment Dates (Month/year) FROM: TO:
Name of Supervisor:	Starting Pay: \$ Ending Pay: \$
State your position/Job title and list job duties and responsibilities:	Reason for leaving:
<b>Company Name</b>	Telephone:
Address:	Employment Dates (Month/year) FROM: TO:

Name of Supervisor:	Starting Pay: \$ Ending Pay: \$
State your position/Job title and list job duties and responsibilities:	Reason for leaving:
<b>Company Name</b>	Telephone:
Address:	Employment Dates (Month/year) FROM: TO:
Name of Supervisor:	Starting Pay: \$ Ending Pay: \$
State your position/Job title and list job duties and responsibilities:	Reason for leaving:

Have you ever been terminated or asked to resign from any job?  Yes  No If yes, please explain:

Please explain fully any gaps in your employment history:

May we contact your current employer?  Yes  No If no, please explain:

**Applicant's Statement**

I hereby certify that the facts set forth in this employment application are true and complete to the best of my knowledge and authorize the Company to verify their accuracy and to obtain reference information on my work performance. I authorize Schroeder-Manatee Ranch, Inc. to procure a consumer report which may include driver license, credit report and/or background check on me.

I hereby release the Company from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

I understand that, as an applicant for a position with this company, I may be asked to demonstrate that I am capable of performing tasks which are pertinent to the job and that if offered a job, it may be conditioned on the results of a drug test and physical examination.

I also understand that misrepresentation or omission of information or facts may result in rejection of my application or termination of employment.

\_\_\_\_\_

Applicant's Signature

\_\_\_\_\_

Date

## Affirmative Action Survey for Applicants

The Federal Government requires the Company to report gender and race/ethnic origin of applicants for employment. As an employer/government contractor, we comply with government regulations and affirmative action responsibilities.

Applicants are considered for all positions, and all employees are treated equally during employment without regard to race, color, religion, sex, national origin, age, marital or veteran status, medical condition or disability.

***Submission of information is voluntary, and failure to provide it will not subject you to any adverse treatment.*** This data is for periodic government reporting and will be kept in a confidential file separate from the Application for Employment. Your cooperation is appreciated!

---

Position Applied For: \_\_\_\_\_ Date: \_\_\_\_\_

### PERSONAL INFORMATION

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ M.I. \_\_\_\_\_

### GENDER AND ETHNIC GROUP

Check One:  Male  Female  I prefer not to answer this question.

### RACE

Check one:

- White
- Black or African American
- Hispanic/Latino
- Native Hawaiian or Other Pacific Islander
- Asian
- American Indian or Alaska Native
- Two or More Races
- I prefer not to answer this question.